Grassroots and Parent Activism
in Education

Education Support Program
Early Childhood Program
OPEN SOCIETY INITIATIVE FOR EUROPE

2020

Application Submission

The application deadline is 25 June, 2020, at 5:00 pm CET. Incomplete or late applications will not be considered. Applications must be submitted in English. Complete applications must be uploaded to the [Open Society Foundations Grant Portal](https://myapplications.force.com/fcgrantee/FGM_Portal__CommunitySignin?retUrl=/apex/FGM_Portal__CommunityApplication?id=7013w000002FnNl&quizid=a0L0V00000QQc18). Please see the Call for Proposals available in English and Hungarian for [download here](https://www.opensocietyfoundations.org/grants/grassroots-and-parent-activism-in-education) for detailed instructions.

Documents Required for Submission

To complete your submission, you must upload a fully completed proposal form (below) and a completed budget template (separate Excel document).

If you are applying as a registered not-for-profit organization, you must upload your 2019 annual financial report (if not ready, estimated income and expenditure). If you are applying as an informal group initiative, upload scanned and signed CVs of all three team members including the following statement: “I have read the attached project proposal and agree to fulfil the role(s) associated with my name.”

Selection Timeline

Successful applicants will be notified by July 2020. Due to limited capacities, we will not be able to send out individualized letters to unsuccessful applicants. We will endeavour to provide to the non-selected applicants with a general email summarizing the main reasons their applications did not progress on this occasion.

Grant Period and Grant Amount

Organizations/ informal groups can apply for a period of 12 months for up to 20,000 USD, with eligible expenses starting from September 2020. Please note that the start date should be in 2020. The proposal includes the programmatic module, which is a requirement, and the optional module on organizational strengthening and collaborative work, which can cover up to 30% of the requested amount.

#### Proposal Form

Programmatic Module

Applications cannot be awarded support only for the optional module on organizational strengthening and collaborative work; this section is therefore mandatory.

Activities should effectively address well-defined educational equity challenges of vulnerable children aged 0-18 from disadvantaged socio-economic backgrounds or with unique educational needs, particularly reflecting on the impact the Covid-19 pandemic has had on these children.

# Summary

Project summary – (up to 300 words):

Specific objectives:

Location(s):

Duration:

Budget total (in USD):       Requested funding (in USD):

Problem Statement (up to 500 words)

Please describe the issue you are planning to address, including the profile and challenges faced by the pupils, students or youth concerned, key actors involved, relevant political and societal context etc.

Your Approach (up to 1,000 words)

Please describe the issue you are planning to address, including the profile and challenges faced by the pupils, students or youth concerned, key actors involved, relevant political and societal context etc.

Planned Activities (up to 1,500 words)

Please describe the activities you plan to implement, indicating the role of key stakeholders and partners, the nature of engagement of your target group(s), number of beneficiaries (schools, pupils, parents, teachers, communities), duration of activities, etc.

Parent Activism

If you plan to work with parents, please describe who are they and what issues they wish to address; how do you plan to foster self-sustaining collaboration and peer learning among these parents, and what do you envisage to achieve through their mobilization during the grant period.

# Activity Timeline

Sustainability (up to 500 words)

Please describe the outputs of this project and how you plan to capitalize on them in your further work. If you plan to continue addressing the issue outlined above, please share your ideas on how the efforts could be effectively sustained, expanded or deepened, and what funding options you expect to rely on.

Risk Analysis (up to 1,000 words)

We understand that there is a high level of uncertainty due to the COVID-19 pandemic, which makes it challenging to plan. With that in mind, we would like to encourage you to do your best in foreseeing any risks and suggest any potential adjustments in this section.

| Risk | Probability | Impact | Mitigation/Contingency |
| --- | --- | --- | --- |
| *Asteroid collision* | *Low/Medium/High* | *Small/Medium/Large* | *We will subcontract with NASA to monitor the skies* |
|       |       |       |       |
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Project and Financial Management, Monitoring and Evaluation (up to 800 words)

Please describe how implementation of the project will be managed, monitored and evaluated, indicating responsible staff/board members, number and role of volunteers, key performance indicators etc.

Funding Model (up to 500 words)

Please indicate how additional revenue/funding, if any, complements the funds requested from Open Society Foundations, including the size of requested funds, names of funders and current stage of approval.

Web Presence and Public Information (up to 500 words)

Please outline your communications plan, indicating the channels for disseminating information about the project, as well as its outputs (where applicable), as well as any public fora where you plan to present the project or make use of its results.

Organizational Strengthening and Collaborative work (optional module)

Applicants may include activities that aim to make their operations more sustainable, effective and impactful, as well as activities that foster collaboration with other grassroots education initiatives.

In the budget form, use the dedicated budget line to indicate expenses related to this module, which can amount up to 30% of the grant request.

How Would You Like to Use the Funding (up to 700 words)?

please describe what aspects would you like to strengthen; which of them would you like to tackle with your organization and which in collaboration with other organizations/initiatives; what results would you like to see by the end of the grant period.

# Organizational Profile

Organization Description (up to 300 words)

Please include when the organization was established, its mission and areas of work, recent achievements etc.

Governance Structure and Leadership

Please include a short professional profile for any names mentioned below, and an organigram of your organization if possible.

* Board of Directors:
* People in key leadership roles:
* The staff member(s) responsible for the project:
* from this core staff:
* from this local staff/ local human resources in the intervention localities implementing programmatic activities, if any:

Applicant’s Total Organizational budget

* Applicant’s key sources of income for 2018 and 2019 (above 5% of the overall budget), type of support and amounts (foundations, government sources, individual donations, sale of services etc.):
* Total expenditures in 2019:
* Ongoing projects and initiatives of the organization in 2020:

Results of Previous Projects (500 words)

Please present past projects that are intended to support the implementation of the current project; provide verifiable results achieved etc.

Please remember to include the organization’s latest annual financial report in the application package. In case this is not ready due to postponement of the submission date to tax authorities to September as a consequence of the situation with COVID-19, please submit estimated amount for the 2019 annual income and expenditure.

# Informal Initiative Profile

Description of Your Initiative (up to 300 words):

Please share what brought you together and when, and anything else you think worth mentioning about your group.

Your Team

Please include a short professional profile of each team member and their role and information on who would take the legal responsibility for handling the resources in case of funding.

Last Year’s Budget

If you had expenses related to implementing your joint work, please provide an approximate figure of total spending in 2019.

Results of Previous Projects (500 words)

Please present past projects that are intended to support the implementation of the current project; provide verifiable results achieved etc.

**Organization Information and Bank Details**

Only fill this section if you are applying as a legal entity (Hungary registered not-for-profit organization). See following page if you are an informal initiative.

|  |  |
| --- | --- |
| PROJECT TITLE |  |
| ORGANIZATION'S NAME |       |
| Organization's address with postal code |       |
| Organization's telephone number |       |
| Project manager’s name |       |
| Project manager’s telephone number |       |
| Project manager’s email address |       |
| Name and title of legal signatory (responsible for signing contracts) |       |
| Email address of the legal signatory |       |
| Registration number of the organization |       |
| Bank account details |
| Bank account holder name |       |
| Bank name |       |
| Bank address |       |
| Branch name |       |
| Account Number |       |
| Swift Code |       |
| IBAN |       |
| BIC code |       |

**Informal Initiative Information and Bank Details**

Only fill this section if you are applying as an informal initiative. Use previous page if you are a legal entity (Hungary registered not-for-profit organization).

|  |  |
| --- | --- |
| PROJECT TITLE  |       |
| Contract signatory  |
| Name of team member signing the contract on behalf of the team (legal signatory) | **must be the holder of bank account below**  |
| Telephone number of team member signing the contract |  |
| Email of team member signing the contract |  |
| Domicile address of team member signing the contract |  |
| Correspondence address of team member signing the contract |  |
| Lead implementer  |
| Name of team member leading implementation |  |
| Telephone number of team member leading implementation |  |
| Email of team member leading implementation |  |
| Other team members |
| Name and email of other team member |  |
| Name and email of other team member | **if applicable**  |
| Name and email of other team member | **if applicable**  |
| Bank account details |
| Bank account holder name | **must be the same as grant signatory**  |
| Bank name |  |
| Bank address |  |
| Branch name |  |
| Account Number |  |
| Account currency |  |
| Swift Code |  |
| IBAN |  |
| BIC code |  |